

# Fraser Academy Open Enrollment Campaign 2012-2013 Academic Year

*December 20, 2004  
Revised September 26, 2011*

## **Open Enrollment Period**

The Fraser Academy Open Enrollment period begins on **December 1, 2011** and ends on **February 15, 2012**. If the number of applicants exceeds capacity in any grade, a lottery will be held to determine enrollment. Fraser Academy will publicize enrollment opportunities until the enrollment process is completed. It will utilize both parent volunteers and staff to assist in its marketing campaign. Fraser Academy shall give preference for enrollment to a sibling of an enrolled pupil and to a foster child of that pupil's parents before accepting other pupils by lot. Parents/guardians of any student wishing to be included in the lottery must submit an application by February 15, 2012.

## **Information Sessions**

The following Information Sessions will provide a brief description of what Fraser Academy offers potential students and answer any parent questions:

Every Wednesday at 10:00 a.m. November through February when school is in session  
at Fraser Academy

1534 Sixth Street NE, Minneapolis, MN 55413

Additional information sessions may be scheduled. Please check Fraser Academy website ([www.fraseracademy.org](http://www.fraseracademy.org)) for details or call 612-465-8600.

## **Steps for Enrollment**

1. Parents must fill out an Enrollment Application (attached) as the initial step of enrollment. Each returned application will be numbered, dated, entered into a database, and kept in a file at Fraser Academy.
2. If the Academy receives more applications for any grade than space available, the Academy will select students for that grade using a lottery system. The lottery ensures that all interested students have an equal chance of getting into the school. If the number of students in a requested grade is at or lower than capacity, all applicants will be granted enrollment for that grade.
3. The lottery will be held on **February 16, 2012 at 10:00 a.m.** The Academy will call or send a notice to parents/guardians notifying them of the enrollment status and lottery number. If any member of a family is enrolled, all additional siblings who apply will be enrolled.
4. Students who do not receive a slot will be placed on a waiting list according to their lottery number. As classroom space becomes available, the first student on the waiting list will be contacted and offered an enrollment opportunity, and so on.
5. After students accept enrollment, family meetings with parents/guardians, students and staff members will be arranged. The design of these meetings is to assure that Fraser Academy is the appropriate program for each child, secure school start information, sign family-school partnership covenants, and will begin the process and design of an initial learning plan for that child.
6. Fraser Academy will develop a continuing Recruitment and Marketing Plan for enrollment each year, as necessary.

## **Enrollment Application**

Please review and complete the student enrollment application which is on the Fraser Academy website: [www.fraseracademy.org](http://www.fraseracademy.org) or may be obtained in the Fraser Academy school office.